



State of Louisiana
Department of Revenue
Unclaimed Property Section
P.O. Box 91010
Baton Rouge, LA 70821-9010
(225) 925-7407

UP-1
This form may
be reproduced.

Louisiana Report of Unclaimed Property Verification and Checklist

Holder account number _____ Page _____ of _____

Report year _____ Period covered _____ to _____

File on or before November 1. If the due date falls on a weekend or holiday, the report is due on the next business day and becomes delinquent on the first day thereafter.

Holder number _____

Holder address 1 _____

Holder address 2 _____

Holder city, state, zip _____

Contact person _____

Telephone number _____ Fax Number _____

Federal ID number _____

State of incorporation _____ Date of incorporation _____

Standard Industrial Classification Code (SIC) _____

Primary business activity _____

Did you file a report of unclaimed property last year? _____

If no, please explain. _____

If you are the successor to a previous holder of the property, or if you have changed your name or address, please make corrections and list your previous name below.

Name _____

Address _____

City, state, ZIP _____

Every person, corporation, or other business association, banking or financial organization, life insurance corporation, utility, court, or public authority required to file a report of unclaimed property under the provisions of Louisiana Revised Statutes 9:151–181 must complete the checklist on the back of this form.
Your remittance must accompany this report.

Please mark one. Total amount due from last page \$ _____

☐ Annual report (due November 1) Interest _____

☐ Amended report Penalty _____

Total remittance \$ _____

Official Verification of Report

I, _____, hereby declare, under penalty of perjury, that to the best of my knowledge and belief, the following sheets contain a full, true, and complete report consisting of _____ page(s) totaling \$ _____ as to property presumed abandoned under the provisions of La. R.S. 9:151-181 as of _____, _____.

Signature of official

Title

Date

Property Description Codes

Indicate “yes” by those items of property that you hold that have been presumed abandoned. Indicate “no” by the other items. The property description code must be used in Column 1 of Form UP-2.

Yes	No	Code	Description	Yes	No	Code	Description
—	—	AC01	Checking accounts	—	—	MS06	Unidentified remittances
—	—	AC02	Saving accounts	—	—	MS07	Unrefunded overcharges
—	—	AC03	Matured certificates of deposit or savings certificates	—	—	MS08	Accounts payable
—	—	AC04	Christmas Club accounts	—	—	MS09	Credit balances/accounts receivable
—	—	AC05	Money on deposit to secure funds	—	—	MS10	Discounts due
—	—	AC06	Security deposits	—	—	MS11	Refunds due
—	—	AC07	Unidentified deposits	—	—	MS12	Unredeemed gift certificates
—	—	AC08	Suspense accounts	—	—	MS13	Unclaimed loan collateral
—	—	AC99	Aggregate account balances due less than \$50	—	—	MS14	Sums payable under pension and profit sharing plans (IRA, KEOGH, e.g.)
—	—	CK01	Cashier's checks	—	—	MS15	Property distributable in the course of involuntary dissolution or liquidation
—	—	CK02	Certified checks	—	—	MS16	Any other miscellaneous outstanding checks
—	—	CK03	Registered checks	—	—	MS17	Any other miscellaneous intangible personal property
—	—	CK04	Treasurer's checks	—	—	MS18	Suspense liabilities
—	—	CK05	Drafts	—	—	MS99	Aggregate miscellaneous property less than \$50
—	—	CK06	Warrants	—	—	SC01	Dividends
—	—	CK07	Bank money orders	—	—	SC02	Interest payable on registered bonds
—	—	CK08	Traveler's checks	—	—	SC03	Code deleted
—	—	CK09	Foreign exchange checks	—	—	SC04	Equity payments
—	—	CK10	Expense checks	—	—	SC05	Profits
—	—	CK11	Pension checks	—	—	SC06	Funds paid toward the purchase of shares, or interest in a financial or business organization
—	—	CK12	Credit checks or memos	—	—	SC07	Bearer bond interest and matured principal
—	—	CK13	Vendor checks	—	—	SC08	Shares of stock (returned by post office)
—	—	CK14	Any checks that have been written off to income or surplus	—	—	SC09	Cash for fractional shares
—	—	CK15	Any other outstanding official checks or exchange items	—	—	SC10	Unexchanged stock of successor corporation
—	—	CK16	CD interest checks	—	—	SC11	Any other certificates of ownership
—	—	CK17	Commercial money orders	—	—	SC12	Underlying shares or other outstanding certificates of ownership
—	—	CK99	Aggregate uncashed checks less than \$50	—	—	SC13	Funds for liquidation/redemption of unsurrendered stocks or bonds
—	—	CT01	Escrow funds	—	—	SC14	Debentures
—	—	CT02	Condemnation awards	—	—	SC15	U.S. Government Securities
—	—	CT03	Missing heirs' funds	—	—	SC16	Mutual funds
—	—	CT04	Suspense accounts	—	—	SC17	Warrants
—	—	CT05	Any other types of deposits made with a court or public authority	—	—	SC18	Matured principal on registered bonds
—	—	CT99	Aggregate court deposits less than \$50	—	—	SC19	Dividend reinvestment plans
—	—	IN01	Individual policy benefits or claim payments	—	—	SC20	Credit balances
—	—	IN02	Group policy benefits or claim payments	—	—	SC99	Aggregate securities-related cash less than \$50
—	—	IN03	Proceeds due beneficiaries	—	—	SD01	Contents of safe deposit boxes
—	—	IN04	Proceeds from matured policies, endowments, or annuities	—	—	SD02	Contents of any other safekeeping repository
—	—	IN05	Premium refunds	—	—	SD03	Other tangible property
—	—	IN06	Unidentified remittances	—	—	SD04	Unclaimed loan collateral
—	—	IN07	Other amounts due under policy terms	—	—	TR01	Paying agent accounts
—	—	IN08	Agent credit balances	—	—	TR02	Undelivered dividends or uncashed dividends
—	—	IN99	Aggregate insurance property less than \$50	—	—	TR03	Funds held in a fiduciary capacity
—	—	MI01	Net revenue interests	—	—	TR04	Escrow accounts
—	—	MI02	Royalties	—	—	TR05	Trust vouchers
—	—	MI03	Overriding royalties	—	—	TR99	Aggregate trust property less than \$50
—	—	MI04	Production payments	—	—	UT01	Utility deposits
—	—	MI05	Working interests	—	—	UT02	Membership fees
—	—	MI06	Bonuses	—	—	UT03	Refunds or rebates
—	—	MI07	Delay rentals	—	—	UT04	Capital credit distributions
—	—	MI08	Shut-in royalties	—	—	UT99	Aggregate utility property less than \$50
—	—	MI09	Minimum royalties	—	—	ZZZZ	Unidentified
—	—	MI99	Aggregate mineral property less than \$50	—	—		
—	—	MS01	Wages, payroll, or salary	—	—		
—	—	MS02	Commissions	—	—		
—	—	MS03	Worker's compensation benefits	—	—		
—	—	MS04	Payment for goods and services	—	—		
—	—	MS05	Customer overpayments	—	—		