



Commonwealth of Puerto Rico
**Office of the
Commissioner of Financial Institutions**
Unclaimed Property Division
PO Box 11855
San Juan, Puerto Rico 00910-3855

**Addendum to Initial Report on Abandoned or Unclaimed Money
and Other Liquid Goods as of June 30, 20__**

(Filing required only from holders regulated, supervised or licensed by the OCIF)

Holder: _____

Mailing Address: _____

Contact: _____ Tel: _____

**OFFICIAL
USE ONLY**

Holder _____

Report _____

Receipt _____

Date _____

FILING DEADLINE: AUGUST 10

ALL HOLDERS MUST FILE FINAL DECEMBER 10 REPORT

Identifying Number (1)	Property Type Code (2)	Amount Due Owner (3)	Date of Last Transaction (4)	Owner's Last Name, First Name Street Address City, State, Zip Code (5)	Owner's Social Security Number or FEIN (6)

Please attach to Inicial Report {Form IPNR-II (E)}

Page ____ of ____

**Form IPNR-II A (E) - ADDENDUM TO THE INITIAL REPORT ON ABANDONED OR UNCLAIMED MONEY OR OTHER LIQUID GOODS
AS OF JUNE 30 - INSTRUCTIONS**

OBLIGATION TO REPORT: Pursuant to Act 36 of 1989, as amended, known as the "Abandoned or Unclaimed Money and Other Liquid Goods Act", and Section 37(a) of Act 55 of 1933, as amended, known as the "Banking Act", requires financial institutions and other holders to report and remit to the Office of the Commissioner of Financial Institutions (OCFI) of the Commonwealth of Puerto Rico money and other liquid goods unclaimed or presumed abandoned for a period of five (5) years

WHEN TO FILE: Holders shall file each year, before August 10, an Initial Report (Form IPNR-II (E)) at the close of business of the previous June 30 to inform the unclaimed or presumed abandoned property held. **This is a required attachment to said report. Not later than December 10 each year, holders are required to file a Final Report (Form IPNR-IF (E)) and deliver the property to the OCFI.** (Note: Holders not doing business in Puerto Rico are required to only file the Final Report.)

COLUMN ENTRIES:

COLUMN (1): Enter the identifying number. That is, the number of the: check, account, policy, certificate, etc.

COLUMN (2) Please assign one of following codes to each item listed on the report:

ACCOUNT BALANCES DUE

AC01 CHECKING ACCOUNTS
AC02 SAVINGS ACCOUNTS
AC03 MATURE CD SAVE CERT
AC04 CHRISTMAS CLUB ACCT
AC05 SECURED FUND DEPOSIT
AC06 SECURITY DEPOSIT
AC07 UNIDENTIFIED DEPOSIT
AC08 SUSPENSE ACCOUNTS
AC09 DEMAND DEPOSITS
AC99 AGGREGATE CK. ACCOUNTS

CHECKS

CK01 CASHIERS CHECKS
CK02 CERTIFIED CHECKS
CK03 REGISTERED CHECKS
CK04 TREASURERS CHECKS
CK05 DRAFTS
CK06 WARRANTS
CK07 MONEY ORDERS
CK08 TRAVELERS CHECKS
CK09 FOREIGN EXCHANGE CKS
CK10 EXPENSE CHECKS
CK11 PENSION CHECKS
CK12 CREDIT CHECKS/MEMOS
CK13 VENDOR CHECKS
CK14 INCOME OR SURPLUS CK
CK15 OTHER OFFICIAL CHECK
CK16 CD INTEREST CHECKS
CK17 OTHER CHECKS
CK99 AGGREGATE UNCASHED

INSURANCE

IN01 IND POLICY BENEFITS
IN02 GROUP POLICY BENEFIT

IN03 BENEFICIARY PROCEEDS
IN04 MATURE POLICY PROC
IN05 PREMIUM REFUNDS
IN06 UNIDENTIFIED REMIT
IN07 OTHER INS PROCEEDS
IN08 AGENT CREDIT BALANCE
IN99 AGGREGATE INS PROCEEDS

MISCELLANEOUS

MS01 WAGES/PAYROLL/SALARY
MS02 COMMISSIONS
MS03 WORKERS COMP BENEFIT
MS04 PYMNT FOR GOODS/SERV
MS05 CUSTOMER OVERPAYMENT
MS06 UNIDENTIFIED REMITTANCES
MS07 UNREFUNDED OVERCHGES
MS08 ACCOUNTS PAYABLE
MS09 CREDIT BALANCE
MS10 DISCOUNTS DUE
MS11 REFUNDS DUE
MS12 UNREDEEMED GIFT CERT
MS13 LOAN COLLATERAL
MS14 PENSION/PROFIT SHARE
MS15 INVOLUNTARY LIQUIDAT
MS16 OTHER OUTSTANDING CK
MS17 OTHER PERSONAL PROPE
MS18 SUSPENSE LIABILITIES
MS99 AGGREGATE MISC CHECKS

SECURITIES

SC01 DIVIDENDS
SC02 INTEREST
SC03 PRINCIPAL PAYMENTS
SC04 EQUITY PAYMENTS
SC05 PROFITS

SC06 FUNDS PD FOR SHARES
SC07 STOCK REDEMPTION
SC08 SHARES RET BY PO
SC09 CASH/FRACTION SHARES
SC10 UNEXCHANGED STOCK
SC11 OTHER OWNERSHIP CERT
SC12 UNDERLYING SHARES
SC13 LIQUIDATION/REDEMPT
SC14 DEBENTURES
SC15 U S GOVT SECURITIES
SC16 MUTUAL FUNDS
SC17 WARRANTS
SC18 MATURE BOND PRINCIPA
SC19 DIVIDEND REINVESTMEN
SC20 CREDIT BALANCE
SC99 AGGREGATE SECURITIES

TRUST

TR01 PAYING AGENT ACCOUNT
TR02 UNCASHED DIVIDENDS
TR03 FIDUCIARY FUNDS HELD
TR04 ESCROW ACCOUNTS
TR05 TRUST VOUCHERS
TR99 AGGREGATE TRUST

UTILITIES

UT01 UTILITY DEPOSITS
UT02 MEMBERSHIP FEES
UT03 REFUNDS OR REBATES
UT04 CAPITAL CR. DISTRIBUTIONS
UT99 AGGREGATE UTILITIES

OTHER PROPERTY

ZZZZ UNIDENTIFIED PROPERTY / OTHER

COLUMN (3): Enter the amount due owner. That is, the gross amount due to the owner. The OCFI will allocate the advertising expense related to the publication of the public notices required by law from tenants doing business in Puerto Rico (and the only deduction authorized by law) once the Final Report and remittance are received and accepted.

COLUMN (4): Enter the date of last transaction, or date property became payable, redeemable, or returnable

COLUMN (5): Enter the full name (i.e., surname(s), first, middle or initial) and last known address of each owner. If a single item has two or more owners, enter all names and the address beneath them. When reporting certified or cashiers checks, list the name and address of the payee. Money orders and travelers checks require only the identification number.

COLUMN (6): Enter the owner's social security number or taxpayer identification number.

IMPORTANT: All securities listed are to be liquidated by holder prior to remittance to the OCFI.