

CONFIDENTIAL - BUSINESS PERSONAL PROPERTY RENDITION



Return to:
Harris County Appraisal District
Business & Industrial Property Div.
PO Box 922007
Houston TX 77292-2007

JANUARY 1, 2008



Form 22.15 (12/07)

For assistance with this form please refer to instructions 22-15-INS at www.hcad.org/forms/

Business Owner _____ Business Description _____ Account Number _____
Business Name _____ iFile Number _____
Mail Address _____
Mail Address _____ Property Address _____ Agent's Name _____
City / State Zip _____ City / State Zip _____ Agent Number _____

Part 1. Ownership Information: Please check all that apply, and correct any of the above information as necessary.

☐ **Business Closed:** Date _____ ☐ **Business Moved:** New location _____ Date _____

Optional Owner Information:

☐ **Business Sold:** Date _____ New Phone No. _____ Mail Address _____
New Owner _____ Mail Address _____
New Business Name _____ City/State/Zip _____

Type of Ownership: ☐ Individual or Sole Proprietor ☐ Partnership ☐ Corporation ☐ Society ☐ Other _____
Area Occupied at this location (sqft) _____ ☐ Leased Space ☐ Owned Space Sales Tax Permit No. _____ Issue Date: _____

Part 2. Affirmation of Prior Year Rendition: Please check only if applicable.

☐ I affirm that the information contained in the most recent rendition statement filed by the property owner in a prior tax year is accurate with respect to the current tax year in accordance with Section 22.01(l) of the Texas Property Tax Code. *[If checked, you may skip to "Signature and Affirmation"]*

Part 3. Description of Assets: Please check all that apply.

☐ Inventory ☐ Raw Materials ☐ Furniture & Fixtures ☐ Computers Location(if different from above) _____
☐ Supplies ☐ Work in Process ☐ Machinery & Equipment ☐ Miscellaneous Describe Miscellaneous Assets _____

Part 4. Market Value: What do you estimate to be the total market value of your business assets?

☐ Under \$20,000 *[Page 2 is optional]*
☐ \$20,000 and over *[You must complete all of Page 2. Original Cost (Historical Cost) and year acquired can be provided in lieu of a Good Faith Estimate of Value.]*

Complete the signature block below and return the form to the address shown above.

Signature and Affirmation: Information contained in this rendition and all attachments, if any, is accurate and complete to the best of my knowledge and belief.	
Owner/Agent Signature _____	Title _____
Printed Name _____	Date _____
Company Name _____	Phone No. _____
Section 22.26 of the Property Tax Code states: (a) Each rendition statement or property report required or authorized by this chapter must be signed by an individual who is required to file the statement or report. (b) When a corporation is required to file a statement or report, an officer of the corporation or an employee or agent who has been designated in writing by the board of directors or by an authorized officer to sign in behalf of the corporation must sign the statement or report.	
Notary Statement: Complete if signer is not an owner, employee, or officer of the company or affiliated company SUBSCRIBED AND SWORN TO BEFORE ME this the _____ day of _____, 20____. SEAL Notary Public, State of Texas _____	

If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.
If you fail to timely file a rendition or property report required by Texas law, the chief appraiser must impose a penalty in an amount equal to 10 percent of the total taxes due on the property for the current year. If the court determines that you filed a false rendition or report with the intent to commit fraud, or to evade the tax, or you alter, destroy, or conceal any record, document, or thing or present to the chief appraiser any altered or fraudulent record, document, or thing, or otherwise engage in fraudulent conduct for the purpose of affecting the outcome of an inspection, investigation determination, or other proceeding before the appraisal district, the chief appraiser must impose an additional penalty equal to 50 percent of the total taxes due on the property for the current year.

Continue to Page 2 (Optional if Part 2 OR "Under \$20,000" in Part 4 is checked above)

Owner Name: _____

Account Number: _____

Part 5. Personal Property Items Leased, Loaned, Consigned, or Rented to You. (attach additional sheets if necessary, identified by business name, account number, and "Part 5")

Description of Item	Name, Address, and Phone Number of Owner	Selling Price in the Lease (optional)	Annual Rent (optional)

Part 6. Inventory, Supplies, Raw Materials, Work in Process, and Consigned Goods. Original Cost can be provided in lieu of a Good Faith Estimate of Value.

Description	Inventory	Supplies	Raw Materials	Work in Process	Assets You Own, Leased, Loaned, Consigned, Rented, etc. to Others	<input type="checkbox"/> September 1 Inventory Appraisal. Check this box if you made written application to the appraisal district for September 1 inventory appraisals by July 31, 2007. Enter cost data or your good faith opinion of market value for your inventory as of September 1. Cost data or owner's good faith estimate for assets other than inventory must be as of January 1.
Location (if Different from Page 1)						
Good Faith Estimate of Market Value						
Original Cost (optional)						

Part 7. Fixed Assets: Good Faith Estimate of Value, and Original Cost. Original Cost and year acquired can be provided in lieu of a Good Faith Estimate of Value.

Description	Furniture & Fixtures	Office Machines	Mobile Radio, Telephones, PBX, Cell Phone, Fax	All Other Machinery & Equipment	Computers (PC and Peripherals)	Computers (Mainframes & Servers)	Miscellaneous (signs, rental videos, etc.)	Describe Miscellaneous Assets
Location (if Different from Page 1)								
Good Faith Estimate of Market Value								
Original Cost (optional)	1993 & prior							
	1994							
	1995							
	1996							
	1997							
	1998							
	1999							
	2000							
	2001							
	2002							
	2003							
	2004							
	2005							
	2006							
	2007							
Cost Totals								