

VERMONT REGISTRATION, TAX & TITLE APPLICATION



<u>Office Locations</u>		<u>Hours</u>	<u>Phone</u>
Montpelier	120 State Street	Mon – Fri 7:45 am – 4:30 pm Wednesday 7:45 am – 6:00 pm	802.828.2000
Bennington	120 Depot St.	Mon – Fri 7:45 am – 4:00 pm	802.447.2756
Burlington	1193 North Avenue	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802.863.7292
Newport	State Office Building 100 Main St., Suite 130	Mon – Fri 7:45 am – 4:00 pm	802.334.3363
Rutland	101 State Place	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802.786.5815
Springfield	State Office Bldg. 100 Mineral St.	Mon – Fri 7:45 am – 4:00 pm Wednesday 7:45 am – 6:00 pm	802.885.5273
Mobile Van	Dummerston, Middlebury, St. Albans, St. Johnsbury & WRJ	Call, or check our website, for locations, dates and hours	802.828.2000

dmv.vermont.gov

RECENT CHANGES

As of September 1, 2010 a new class of vehicle has been created by the Vermont Legislature (Senate Bill 282, 2009 - 2010 Legislative Session); "Motor-driven cycle". Previously known as "Mopeds", a Motor-driven cycle means any vehicle equipped with two or three wheels and has a combustible engine that is 50ccs or less, which will propel the vehicle at a speed not to exceed 30 miles per hour on a level road surface, and which is equipped with a power drive system that functions directly or automatically only, not requiring clutching or shifting by the operator after the drive system is engaged.

If all four of the following statements are true, you must register as a "Motor-driven cycle". If any of the following statements are NOT true, you must register as a "Motorcycle".

1. The vehicle has a seat or saddle for the use of the rider and is designed to travel with not more than three wheels in contact with the ground.
2. The vehicle is designed to travel at 30 miles per hour or less on a level road surface.
3. The vehicle has a combustible engine that is 50ccs or less.
4. The vehicle shifts automatically.

VERMONT LOW EMISSION VEHICLE (LEV) PROGRAM

All new motor vehicles up to 14,000 pounds Gross Vehicle Weight Rating (GVWR) must be California certified in order to be sold and registered in the state of Vermont.

New motor vehicles not certified as California, or 50-state, vehicles cannot be registered in the state of Vermont. LEV Regulations consider any vehicle with less than 7,500 miles on the odometer to be a new vehicle.

Two quick ways to determine if your vehicle qualifies:

1. The Manufacturer Certificate of Origin (MCO) must indicate "Certified for sale in 50 States" or "Certified for sale in California".
2. The label under the hood in the engine compartment must indicate "California certified", EPA 50-State or California-only vehicle.

"50-State Vehicle: This vehicle conforms to U.S. EPA and California regulations applicable to (the vehicle model year) model-year new motor vehicles."

"California-Only Vehicle: This vehicle conforms to U.S. EPA and California regulations applicable to (the vehicle model year) model-year new motor vehicles introduced into commerce only for sale in California."

Emission statements that **DO NOT** comply:

- This vehicle meets/satisfies Federal emission standards
- This vehicle is certified / legal for sale in 49 states
- This vehicle is certified / legal for sale in 45-states
- No statement

VERMONT TITLES

Vermont titles only vehicles that are 15 years old or newer based on calendar year. From 1/1/2011 – 12/31/2011 Vermont will title all vehicles with model year 1997 or newer. All Titles (except ATV) = \$31.00, ATV Titles = \$19.00. Lien fee = \$9.00 per loan for all Titles.

The State of Vermont does not issue titles for the following:

- Trailers with empty weight of 1,500 lbs or less
- Motorcycles with engine size smaller than 300 cc's.
- ATV's whose model year is prior to 2004, or customer resides in a non-titling state.
- Motor-driven cycle
- Tractors with a loaded weight of 6,099 lbs. or less
- Road making appliances (call the Montpelier office for details)

SUPPORTING DOCUMENTS REQUIRED FOR A VERMONT REGISTRATION & TITLE

New Vehicles:

- Manufacturer's Certificate of Origin properly assigned.
- If vehicle was manufactured in Canada, a New Vehicle Information Statement is required.
- Bill of Sale is required for Purchase & Use Tax purposes.
- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the title.

Used Vehicles which have been titled:

- Original previous Certificate of Title assigned to you by all parties on the title and bills of sale as necessary to show complete chain of ownership. All liens must be released.
- Death Certificate and/or probate papers are required when one or more previous owners are deceased.
- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the title.
- If registered out of state to the applicant section 7 needs to be completed.

- If registered out of state to the applicant, we require proof of tax paid or tax on NADA value will be collected at the time of registration.

Used Vehicles which have not been titled, and are not required to be titled:

- Bill of sale must contain sufficient information to identify the vehicle including Make, Year, VIN, Purchase Price, Mileage, Signature of Seller and Date of Sale

Used Vehicles which have not been titled, but are required to be titled in Vermont:

- Original or certified copy of the last registration certificate and all bills of sale thereafter. Bill of Sale must contain sufficient information to identify the vehicle including Make, Year, VIN, Purchase Price, Mileage, Signature of Seller and Date of Sale.
- Odometer Disclosure Statement required if vehicle is 9 years old or newer, use form TA-VT-05 or have buyer and seller both sign the back of the title.

MISCELLANEOUS TAX INFORMATION

- Purchase and Use Tax is due at the time of registration and/or title at the rate of 6% of the purchase price or the N.A.D.A. average trade-in value; minus the value of any trade-in vehicle or any other allowable credit. DMV does not accept any values determined by online research.
- If you believe that the vehicle's value is less than NADA book value, you may submit a Vermont Dealer Appraisal Form. If submitting a dealer appraisal after registration, it must be received within 30 days of the registered date to be considered for a refund.
- If you are claiming tax credit for a vehicle registered to you or your spouse out-of-state, please send a copy of the Registration Certificate in your name or your spouse's name and check the box in Section 6B of the application. You may be required to submit legal documentation that you and your spouse were married at the time the tax was paid out-of-state. You must also submit documentation that the tax was paid and the amount of tax paid. Credit will be given for the Purchase and Use or Sales Tax paid on this vehicle to another jurisdiction. If tax paid on an out-of-state registered vehicle was equal to or more than the 6% Vermont tax rate, no additional tax will be due. You may also claim tax credit for a vehicle registered to you for a period of 3 years or more in a jurisdiction that imposes a state sales or use tax on vehicles. You will be required to provide proof the vehicle was indeed registered in a qualifying jurisdiction for at least 3 years.
- Autos, SUV's, Antiques, Exhibits, Motor Homes or Motorcycles 6% of net taxable cost. No maximum tax. Trucks and Off-Highway Tractors registered at the 10,099 lb weight class or less, 6% of net taxable cost. No maximum tax. **All other vehicles:** 6% of net taxable cost - \$1,850.00 maximum tax.
- A tax credit may be applied towards the tax due at the time of purchase for a vehicle sold within 3 months of the purchase of the vehicle currently being registered. A tax refund may be applied for when a vehicle is sold within 3 months after the purchase of a different vehicle.
- Some examples of vehicles exempt from tax: A vehicle owned or leased by a religious or charitable institution, a vehicle transferred to the spouse, mother, father, grandparent or child/grandchild of the donor, a vehicle equipped with altered controls and owned and operated or titled by a permanently disabled person.

JITNEY AND MOTOR BUS FEE CALCULATION

The term "Jitney" refers to a motor vehicle advertised or regularly used for carrying passengers for hire such as taxis, but not operation over a fixed route, and not for the carrying of merchandise or freight and includes vehicles rented or leased on a short-term basis (less than one 1 year). The following vehicles are not required to be registered as Jitneys: School buses used exclusively to transport children, Van pools (even though a fee may be charged), Hotel vans that provide courtesy transportation to guests at no fee or fee included in lodging.

(SAMPLE) Jitney Fee Calculation (8 Passengers, Gas-Powered)

150 (Pounds Per Passenger)	\$1.40	Gas/Diesel = \$1.40, Other Fuels = \$2.45
x 8 (Number of Passengers)	x 68	Total Weight* (disregard fractions of hundred weight)
= 1,200 (Weight of Passengers)	\$95.20	Subtotal
+ 5,670 (Weight of the Vehicle)	+ 1.00	(Add Annual Clean Air Fee)
= 6,870 Total Weight*	\$96.20	REGISTRATION FEE

*disregard fractions of hundred weight, 6,870 (6,879) = 68

80,000 LB TRUCK REGISTRATIONS

To qualify to register for 80,000 lbs, vehicle combinations must have at least 5 axles. There must be at least 51 feet between the front and rear most axle or 36 feet between the first and last axle of two consecutive sets of tandem axles.

DIESEL TAX

Diesel powered vehicles with a gross, or registered, weight of 26,001 lbs. and over, that travel outside the State of Vermont, must join the International Fuel Tax Agreement (IFTA). Fuel decals will be issued for all qualifying vehicles and diesel tax reports must be filed on a quarterly basis. For further information regarding Diesel Tax and IFTA, please contact the Commercial Vehicle Operations Unit at 802.828.2070.

FEDERAL HEAVY VEHICLE USE TAX

Vehicles registered at 55,000 lbs or more are required by the Internal Revenue Service to pay a Heavy Vehicle Use Tax. New, Transfer and Renewal Registration Applications must be accompanied by proof of payment.

Acceptable Proof is:

- Receipted IRS 2290, Schedule 1, (or copy), or
- Form 2290 with Schedule 1 attached and a copy of both sides of canceled check, or
- HVUT IRS Form 2290 with payment attached.

Proof of Payment Not Required If:

- Tax has already been paid for the taxable period, or
- Vehicle is exempted by the IRS, or
- Vehicle was acquired within 60 DAYS and has not been registered to anyone during the taxable period.

TYPE OF VEHICLE		ONE YEAR REGISTRATION			TWO YEAR REGISTRATION		
		GAS	DIESEL	OTHER	GAS	DIESEL	OTHER
ATV (All-Terrain Vehicle)		\$25.00					
Antique (Limited Use)		\$16.00	\$16.00		\$32.00	\$32.00	
Auto		\$65.00	\$27.00	\$113.00	\$122.00	\$50.00	\$212.00
Contractor Trailer				\$145.00			\$290.00
Electric Powered				\$64.00			\$120.00
Exhibition (Limited Use, Electric \$1.00 less)		\$16.00	\$16.00		\$32.00	\$32.00	
Jitney (7 or fewer passengers)		\$65.00	\$27.00	\$113.00	\$122.00	\$50.00	\$212.00
Motor-Driven Cycle (previously moped)		\$21.00		\$36.00	\$42.00		\$72.00
Motorcycle		\$41.00		\$71.00	\$82.00		\$142.00
Motor home		\$65.00	\$27.00	\$113.00	\$122.00	\$50.00	\$212.00
Municipal (5 years)		\$10.00 - 5 years					
Off-Highway Tractors (6,099 lbs. or less)		\$65.00	\$27.00	\$113.00	\$122.00	\$50.00	\$212.00
School Bus		\$65.00	\$27.00	\$113.00	\$122.00	\$50.00	\$212.00
Street Rod		\$65.00		\$113.00	\$122.00		\$212.00
Trailer (1,499 lbs. or less)				\$23.00			\$45.00
Trailer (1,500 lbs. or more)				\$46.00			\$90.00
Trucks (up to 6,099 lbs.)		\$65.00	\$27.00	\$113.00	\$122.00	\$50.00	\$212.00
Trucks (6,100 lbs. or more)		See truck registration fee schedule					
Volunteer (5 years)		\$10.00 - 5 years					
TYPE OF VEHICLE	WEIGHT	ONE YEAR REGISTRATION			TWO YEAR REGISTRATION		
		GAS	DIESEL	OTHER	GAS	DIESEL	OTHER
Agriculture	17,999 lbs. or less	\$41.00	\$41.00	\$71.00	\$82.00	\$82.00	\$142.00
	18,000 – 26,000	\$68.50	\$62.00	\$114.25	\$137.00	\$124.00	\$228.50
	26,001 – 34,999	\$68.50	\$68.50	\$114.25	\$137.00	\$137.00	\$228.50
	35,000 – 55,000	\$122.50	\$122.50	\$208.75	\$245.00	\$245.00	\$417.50
	55,001 – 80,000	\$190.00	\$190.00	\$326.88	\$380.00	\$380.00	\$653.76
Category I, <u>Special Purpose Vehicles</u> (Backhoe, Bucket Loader, Grader, Truck Shovel [Wheeled Excavator], Street Sweeper, Fork Lift)	17,999 lbs or less	\$151.00	\$151.00	\$263.50	\$302.00	\$302.00	\$527.00
	18,000 – 25,999	\$157.50	\$151.00	\$270.00	\$315.00	\$302.00	\$540.00
	26,000	\$157.50	\$151.00	\$270.00	\$315.00	\$302.00	\$540.00
	26,001 – 80,000	\$157.50	\$157.50	\$270.00	\$315.00	\$315.00	\$540.00
Category II, <u>Special Purpose Vehicles</u> (Truckcrane [Wrecker], Concrete Form Truck, Concrete Pumper Truck, Bituminous Distributor, Calcium Chloride Distributor, Full or Semi-Floatation Applicator, Well Driller Tender Truck, Permanently Mounted Well Drilling Machine, Road Oiler, Water Tanker [dust control only], Building Mover)	17,999 lbs or less	\$351.00	\$351.00	\$613.50	\$702.00	\$702.00	\$1,227.00
	18,000 – 25,999	\$357.50	\$351.00	\$620.00	\$715.00	\$702.00	\$1,240.00
	26,000	\$357.50	\$351.00	\$620.00	\$715.00	\$702.00	\$1,240.00
	26,001 lbs. or more	\$357.50	\$357.50	\$620.00	\$715.00	\$715.00	\$1,240.00
OPTIONAL PLATES							
TYPE OF PLATE					FEE		
Conservation Plate – Autos & trucks less than 26,001 lbs.					Additional \$23.00 fee annually		
Safety/Service Organization Plate – Auto & trucks less than 26,001 lbs (VT Ambulance Assoc. [EMS], Firefighter, National Guard, Amateur Radio Operator, Vietnam Veterans of America, VFW, Rotary, Lion's Club, and Free Masons. Form TA-VD-128 must be submitted along with proof of eligibility.					Additional <u>one-time</u> fee of \$15.00		
Vanity Plate – (Submit choices on Special Plate Form TA-VD-17)					Additional \$38.00 fee annually		
Building Bright Futures – Autos & trucks less than 26,001 lbs.					Additional \$20.00 fee annually		

Odometer Disclosure Statement

This form is to be **completed and signed by the seller** and **must be signed by both the buyer and seller**. Failure to complete as requested will result in return for completion.

An Odometer Disclosure Statement must be submitted for vehicles that are nine (9) years old and newer, self-propelled and with a registered weight of 16,000 lbs. or less.

Federal and State laws require that the Seller/Lessee disclose the mileage to the Buyer/Lessor in connection with the transfer of ownership. An inaccurate statement, or failure to complete the statement, may result in fines and/or imprisonment, pursuant to Section 409(a) of the Federal Motor Vehicle Information and Cost Savings Act of Public Law 92-513, and pursuant of Vermont's Consumer Fraud Law.

I / We _____ state that the odometer mileage indicated on the vehicle described below is _____ (CHECK ONE) ☐ Miles ☐ Kilometers ☐ Hours
(NO TENTHS)

and I hereby certify to the best of my knowledge that (please check one statement below that is applicable):

- ☐ The odometer reading is the actual mileage
- ☐ The odometer reading reflects the amount of mileage in excess of its mechanical limits
- ☐ The odometer, hubometer or clockmeter reading is not the actual miles, kilometers or clock hours
WARNING - ODOMETER DISCREPANCY
- ☐ The vehicle is not equipped with an odometer, hubometer or clockmeter

Make	Model	Body Type
Year	Vehicle Identification Number:	

Statements and warrants made herein are certified under penalty of 23 V.S.A. Sections 202, 203, 2082 & 3829 (A) 4.

Seller's/Lessee's Name (printed): _____

Seller's/Lessee's Address: _____

Seller's/Lessee's Signature: _____

Buyer's/Lessor's Name (printed): _____

Buyer's/Lessor's Address: _____

Buyer's/Lessor's Signature: _____

Date of this Statement:		
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Date Disclosure Form Sent to Lessee:		
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Date Completed Disclosure Form Received from Lessee:		
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If vehicle is jointly owned, only one (1) seller signature is required.

INSTRUCTIONS – For form #TA-VD-119

1A TRANSACTION TYPE: (New, Transfer or Renewal) Please indicate if this is a New Registration, Transfer or Renewal.

New	<ul style="list-style-type: none"> First time registration. New plates issued. May be Vermont or out-of-state vehicle. Complete the entire application.
Transfer	<ul style="list-style-type: none"> For transfer of your Vermont registration from one vehicle to another, complete the entire application. Enter the plate number that you are transferring. Fill out section 6B of this application. A change of legal ownership of your previous vehicle must occur before a transfer will be allowed.
Renewal	<ul style="list-style-type: none"> For renewal complete Sections 1, 2, 4 and 8. Section 3, if applicable. Enter the plate number you are renewing.
Replacement	<ul style="list-style-type: none"> Indicate reason for replacement – Lost, Stolen or Seized by Law Enforcement
IRP	<ul style="list-style-type: none"> Complete this form for Title and Purchase & Use Tax purposes. Special IRP Applications must also be completed. For IRP forms and information call 802-828-2071. These transactions are only processed in the Montpelier office.
Weight Change	<ul style="list-style-type: none"> For changing the registered weight on a currently registered vehicle.

1B VEHICLE TYPE: Choose the one that best describes your vehicle registration. Additional Forms Required for the following plates

POW (23) VFW (52) NAT'L GUARD (41)	EMS (46) VANITY ROTARY (53)	LIONS CLUB (51) DISABLED PLATE FIRE FIGHTER (40)	FREE MASON (54) AMATEUR RADIO OPR (42) US VETERANS (49)	PURPLE HEART(47) PEARL HARBOR (44) VIETNAM VETERANS (50) AMERICAN LEGION (38)
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2 Complete entire section for all types of vehicles

3A Complete for Trucks including Pick Up Trucks, Agricultural Vehicles, Cargo Vans, etc.

3B Complete for Trailers

3C Complete for Motorcycle, ATV & MDC

3D Complete for Buses, Jitneys and/or Rental Vehicles

IF NO BOX IS CHECKED, JOINT TENANTS WILL BE SELECTED

4	TYPE OF OWNERSHIP	REQUIRED RELATIONSHIP	RIGHT OF SURVIVORSHIP
	Spouses (Tenants By the Entirety)	Spouses	Yes
	Joint Tenants	None	Yes
	Tenants in Common	None	No
	Partners	None	Yes
	Transfer on Death*	None	Yes

Complete owner/co-owner information section. Enter physical address if mailing address is PO Box. If name change is indicated, documentation clearly stating the new name, must accompany this form. "Relationship to owner" is required information if the vehicle is registered and titled in more than one name. You must indicate your choice for rights of survivorship.

* Transfer on Death requires completion of separate form (Notification of Transfer on Death TA-VT-07) and is only applicable if vehicle is registered to only one owner.

5A Complete if you have a loan on this vehicle. If Lien holder is an individual must include Vermont license number and Date of Birth. If there is a second lien holder, send details.

5B The name and address of the seller and date purchased is information required for new and transfer Vermont registration, even if the vehicle has been registered and titled to you out-of-state. The signature of seller is required **only** for dealer transactions and non-titled vehicles when there is no Bill of Sale.

6A & 6B Purchase and Use Tax is due at the time of registration and/or title at the rate of 6% (.06) of the purchase price or the average trade-in book value (NADA), whichever is greater, minus value of trade-in vehicle or any other allowable credit. If trade occurs out of state, proof of previous registration is required.

- Autos/SUV's/Antiques/Exhibits/Motor Homes or Motorcycles 6% of net taxable cost. No maximum tax. Trucks and Off-Highway Tractors registered at the 10,099 lb. weight or less, 6% of net taxable cost. No maximum tax. All other vehicles will be taxed at 6% of the net taxable cost - \$1,850.00 maximum tax.
- You may deduct the amount received from the sale of a vehicle last registered in your name, not to exceed the average book value as shown in the Official Used Car Guide, N.A.D.A. (New England edition), provided such sale occurs within three months of the taxable purchase
- ATV's are not subject to Purchase & Use Tax, but a Sales & Use Tax does apply. For ATV's purchased from a dealer or a Vermont registered business you must submit proof of tax paid. For ATV's purchased as a casual sale, no tax is due. If tax is due, form SU-452 must be completed and submitted.

7 A visual verification of the identification number (serial number) of your vehicle is required if the vehicle is required to be titled and:

<ul style="list-style-type: none"> Was last registered/titled in another state (unless purchased from out of state dealer for the purpose of registering in VT), or The vehicle is a motorcycle with an engine size of 300 cc's or more and last registered in another state, or Is a non-titleable motorcycle with an engine size of 500 or more cc's unless proof of a previous VT registration is submitted, or 	<ul style="list-style-type: none"> Has a Salvage Title, or Is registered under bond, or Is imported from Canada without a Certificate of Origin or a new vehicle information statement, or The title documentation is from another country, or Has a U.S. Government Certificate of Release of Motor Vehicle document.
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Verifications completed outside of Vermont must be by motor vehicle officials, or by those personnel authorized by that state to perform VIN verifications. Military personnel may have VIN verifications conducted by the Commanding Officer or Provost Marshal of the military base. Verifications performed out of state must be accompanied by a letter of identification of the verifier on official letterhead.

8 Application must be signed and dated by owner(s). If signed by an authorized agent, proof of authorization, such as power of attorney, etc. must be submitted. Owner signature certifies liability insurance is in effect for this vehicle pursuant to 23 V.S.A. §800(a).

In cases where a temporary registration needs to be issued, i.e., supporting documents missing, the owner must be present to sign the authorization for temporary plate.