1. NUMBER OF TAXABLE EMPLOYEES	\$	
2. TAXABLE EARNINGS	\$	
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	
5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

MAKES CHECK PAYABLE TO: ZANESVILLE CITY INCOME TAX **401 MARKET STREET** ZANESVILLE, OH 43701-3576

FOR THE PERIOD ENDING **JANUARY 31, 2013**

DUE ON OR BEFORE **FEBRUARY 28, 2013**

I hereby certify that the information and statements herein are true and correct.

SIGNED _

OFFICIAL TITLE	
FEDERAL ID NO	
PHONE NO	

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

CITY OF ZANESVILLE EMPLOYER'S RETURN OF TAX WITHHELD

1. NUMBER OF TAXABLE EMPLOYEES	\$	MAKES CHECK PAYABLE TO:
2. TAXABLE EARNINGS	\$	ZANESVILLE CITY INCOME TAX
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	401 MARKET STREET
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	ZANESVILLE, OH 43701-3576
5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

RETURN WITH PAYMENT

RETURN WITH PAYMENT

FOR THE PERIOD ENDING **FEBRUARY 28, 2013**

DUE ON OR BEFORE MARCH 31, 2013

I hereby certify that the information and statements herein are true and correct.

SIGNED _

OFFICIAL TITLE ____ FEDERAL ID NO 2

PHONE NO ____

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

CITY OF ZANESVILLE EMPLOYER'S RETURN OF TAX WITHHELD

1. NUMBER OF TAXABLE EMPLOYEES	\$	MAKES CHECK PAYA
2. TAXABLE EARNINGS	\$	ZANESVILLE CITY IN
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	401 MARKET STREE
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	ZANESVILLE, OH 437
5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

RETURN WITH PAYMENT

ABLE TO: NCOME TAX ET 701-3576

FOR THE PERIOD ENDING MARCH 31, 2013

DUE ON OR BEFORE APRIL 30, 2013

I hereby certify that the information and statements herein are true and correct.

SIGNED _

OFFICIAL TITLE ____

PHONE NO ____

FEDERAL ID NO

3

1. NUMBER OF TAXABLE EMPLOYEES	\$	
2. TAXABLE EARNINGS	\$	
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	
5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

MAKES CHECK PAYABLE TO: ZANESVILLE CITY INCOME TAX **401 MARKET STREET**

ZANESVILLE, OH 43701-3576

FOR THE PERIOD ENDING
APRIL 30, 2013

DUE ON OR BEFORE MAY 31, 2013

I hereby certify that the information and statements herein are true and correct.

SIGNED _

OFFICIAL TITLE	
FEDERAL ID NO	4
PHONE NO	4

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

CITY OF ZANESVILLE EMPLOYER'S RETURN OF TAX WITHHELD

1. NUMBER OF TAXABLE EMPLOYEES	\$	MAKES CHECK PAYABLE TO:
2. TAXABLE EARNINGS	\$	ZANESVILLE CITY INCOME TA
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	401 MARKET STREET
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	ZANESVILLE, OH 43701-3576
5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

RETURN WITH PAYMENT

ZANESVILLE CITY INCOME TAX 401 MARKET STREET ZANESVILLE, OH 43701-3576

FOR THE PERIOD ENDING MAY 31, 2013

DUE ON OR BEFORE JUNE 30, 2013

I hereby certify that the information and statements herein are true and correct.

SIGNED _

OFFICIAL TITLE ____

FEDERAL ID NO PHONE NO

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

CITY OF ZANESVILLE EMPLOYER'S RETURN OF TAX WITHHELD

-	1. NUMBER OF TAXABLE EMPLOYEES	\$	MAKES CHEC
2	2. TAXABLE EARNINGS	\$	ZANESVILLE
3	3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	401 MARKET
2	4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	ZANESVILLE,
Ę	5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6	6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

RETURN WITH PAYMENT

5

ECK PAYABLE TO: E CITY INCOME TAX T STREET E, OH 43701-3576

FOR THE PERIOD ENDING JUNE 30, 2013

DUE ON OR BEFORE JULY 31, 2013

I hereby certify that the information and statements herein are true and correct.

SIGNED _

OFFICIAL TITLE ____

FEDERAL ID NO PHONE NO ____

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12



RETURN WITH PAYMENT

1. NUMBER OF TAXABLE EMPLOYEES	\$	
2. TAXABLE EARNINGS	\$	
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	
5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

MAKES CHECK PAYABLE TO: ZANESVILLE CITY INCOME TAX

FOR THE PERIOD ENDING

JULY 31, 2013 DUE ON OR BEFORE AUGUST 31, 2013

401 MARKET STREET ZANESVILLE, OH 43701-3576

I hereby certify that the information and statements

herein are true and correct.

SIGNED ____

OFFICIAL TITLE	
FEDERAL ID NO	-
PHONE NO	1

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

CITY OF ZANESVILLE EMPLOYER'S RETURN OF TAX WITHHELD

1. NUMBER OF TAXABLE EMPLOYEES	\$	MAKES CHECK PAYABLE TO:
2. TAXABLE EARNINGS	\$	ZANESVILLE CITY INCOME TA
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	401 MARKET STREET
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	ZANESVILLE, OH 43701-3576
5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

RETURN WITH PAYMENT

ANESVILLE CITY INCOME TAX 1 MARKET STREET NESVILLE, OH 43701-3576

FOR THE PERIOD ENDING AUGUST 31, 2013

DUE ON OR BEFORE **SEPTEMBER 30, 2013**

I hereby certify that the information and statements herein are true and correct.

SIGNED _

OFFICIAL TITLE ____

FEDERAL ID NO PHONE NO

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

CITY OF ZANESVILLE EMPLOYER'S RETURN OF TAX WITHHELD

1. NUMBER OF TAXABLE EMPLOYEES	\$	MAKES CHECK PAYABLE TO:
2. TAXABLE EARNINGS	\$	ZANESVILLE CITY INCOME TAX
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	401 MARKET STREET
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	ZANESVILLE, OH 43701-3576
5. INTEREST AND PENALTY (3½% PER MONTH)	. \$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

FOR THE PERIOD ENDING **SEPTEMBER 30, 2013**

DUE ON OR BEFORE OCTOBER 31, 2013

RETURN WITH PAYMENT

8

٩X

I hereby certify that the information and statements herein are true and correct.

SIGNED ____

OFFICIAL TITLE

FEDERAL ID NO PHONE NO ____

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

9

RETURN WITH PAYMENT

1. NUMBER OF TAXABLE EMPLOYEES	\$	
2. TAXABLE EARNINGS	\$	
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	
5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

MAKES CHECK PAYABLE TO: ZANESVILLE CITY INCOME TAX **401 MARKET STREET** ZANESVILLE, OH 43701-3576

FOR THE PERIOD ENDING OCTOBER 31, 2013

DUE ON OR BEFORE **NOVEMBER 30, 2013**

I hereby certify that the information and statements herein are true and correct.

SIGNED _

OFFICIAL TITLE	
FEDERAL ID NO	10
PHONE NO	10

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

CITY OF ZANESVILLE EMPLOYER'S RETURN OF TAX WITHHELD

1. NUMBER OF TAXABLE EMPLOYEES	\$	MAKES CHECK PAYABLE TO:
2. TAXABLE EARNINGS	\$	ZANESVILLE CITY INCOME TA
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	401 MARKET STREET
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	ZANESVILLE, OH 43701-3576
5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

RETURN WITH PAYMENT

ANESVILLE CITY INCOME TAX 01 MARKET STREET ANESVILLE, OH 43701-3576

FOR THE PERIOD ENDING **NOVEMBER 30, 2013**

DUE ON OR BEFORE **DECEMBER 31, 2013**

I hereby certify that the information and statements herein are true and correct.

SIGNED _

OFFICIAL TITLE ____ FEDERAL ID NO

PHONE NO ____

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

CITY OF ZANESVILLE EMPLOYER'S RETURN OF TAX WITHHELD

1. NUMBER OF TAXABLE EMPLOYEES	\$	MAKES CHECK PAYABLE TO
2. TAXABLE EARNINGS	\$	ZANESVILLE CITY INCOME
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	401 MARKET STREET
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	ZANESVILLE, OH 43701-357
5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

RETURN WITH PAYMENT

11

0: E TAX 576

FOR THE PERIOD ENDING **DECEMBER 31, 2013**

DUE ON OR BEFORE **JANUARY 31, 2014**

I hereby certify that the information and statements herein are true and correct.

SIGNED _

OFFICIAL TITLE ____

FEDERAL ID NO

PHONE NO ____

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

12

RETURN WITH PAYMEN	Γ
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WITHHOLDING TAX WORKSHEET

(Keep for your records - Do not file)

Month Ending	Due Date	Check Number	Date	Amount	Month Ending	Due Date	Check Number	Date	Amount
1/31	2/28				7/31	8/31			
2/28	3/31				8/31	9/1			
3/31	4/30				9/30	10/31			
or 1st qtr	4/30				or 3rd qtr	10/31			
4/30	5/31				10/31	11/30			
5/31	6/2				11/30	12/31			
6/30	7/31				12/31	1/31			
or 2nd qtr	7/31				or 4th qtr	1/31			

1. NUMBER OF TAXABLE EMPLOYEES	\$	
2. TAXABLE EARNINGS	\$	
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	
5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

MAKES CHECK PAYABLE TO: ZANESVILLE CITY INCOME TAX **401 MARKET STREET** ZANESVILLE, OH 43701-3576

FOR THE PERIOD ENDING JAN THRU MAR, 2013

DUE ON OR BEFORE APRIL 30, 2013

I hereby certify that the information and statements herein are true and correct.

SIGNED ____

OFFICIAL TITLE	
FEDERAL ID NO	

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

CITY OF ZANESVILLE EMPLOYER'S RETURN OF TAX WITHHELD

1. NUM	BER OF TAXABLE EMPLOYEES	\$	MAKES CHECK PAYABLE TO:
2. TAXA	BLE EARNINGS	\$	ZANESVILLE CITY INCOME TA
3. ACTL	JAL TAX WITHHELD AT 1.9% (.019)	\$	401 MARKET STREET
4. ADJU	JSTMENTS OF TAX FOR PRIOR PERIOD	\$	ZANESVILLE, OH 43701-3576
5. INTER	REST AND PENALTY (3½% PER MONTH)	\$	
6. TOTA	L INCLUDING INTEREST AND PENALTY IF DUE	\$	

RETURN WITH PAYMENT

RETURN WITH PAYMENT

ZANESVILLE CITY INCOME TAX **401 MARKET STREET** ZANESVILLE, OH 43701-3576

FOR THE PERIOD ENDING **APRIL THRU JUN, 2013**

DUE ON OR BEFORE JULY 31, 2013

I hereby certify that the information and statements herein are true and correct.

SIGNED _

PHONE NO ____

OFFICIAL TITLE ____ FEDERAL ID NO 2

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

CITY OF ZANESVILLE EMPLOYER'S RETURN OF TAX WITHHELD

2. TAXABLE EARNINGS \$ ZANESVILLE CITY INC. 3. ACTUAL TAX WITHHELD AT 1.9% (.019) \$ 401 MARKET STREET 4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD \$ ZANESVILLE, OH 4370* 5. INTEREST AND PENALTY (3½% PER MONTH) \$ X	1. NUMBER OF TAXABLE EMPLOYEES	\$	MAKES CHECK PAYABLE
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	2. TAXABLE EARNINGS	\$	ZANESVILLE CITY INCO
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD \$	3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$	
5. INTEREST AND PENALTY (3½% PER MONTH) \$	4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$	ZANESVILLE, OH 43701-
	5. INTEREST AND PENALTY (3½% PER MONTH)	\$	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE \$	6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$	

RETURN WITH PAYMENT

E TO: OME TAX -3576

FOR THE PERIOD ENDING JUL THRU SEPT, 2013

DUE ON OR BEFORE OCTOBER 31, 2013

I hereby certify that the information and statements herein are true and correct.

SIGNED _

OFFICIAL TITLE ____

FEDERAL ID NO PHONE NO ____

1. NUMBER OF TAXABLE EMPLOYEES	\$	
2. TAXABLE EARNINGS	\$ 	
3. ACTUAL TAX WITHHELD AT 1.9% (.019)	\$ 	
4. ADJUSTMENTS OF TAX FOR PRIOR PERIOD	\$ 	
5. INTEREST AND PENALTY (3½% PER MONTH)	\$ 	
6. TOTAL INCLUDING INTEREST AND PENALTY IF DUE	\$ 	

MAKES CHECK PAYABLE TO:

ZANESVILLE CITY INCOME TAX 401 MARKET STREET ZANESVILLE, OH 43701-3576

FOR THE PERIOD ENDING OCT THRU DEC, 2013

DUE ON OR BEFORE JANUARY 31, 2014

I hereby certify that the information and statements herein are true and correct.

SIGNED _____

PHONE NO _

OFFICIAL TITLE	
FEDERAL ID NO	Δ

NOTIFY TAX OFFICE PROMPTLY OF ANY CHANGE IN OWNERSHIP, NAME OR ADDRESS BA-12

INSTRUCTIONS FOR COMPLETING EMPLOYER'S RECONCILIATION

FORM BA-13

Every employer who is required to prepare Form BA-12 must file Form BA-13 Reconciliation of Tax Withheld. Completing and filing BA-12's does not fulfill your filing requirement. This reconciliation is due on or before February 28, 2014. Copies of all W-2's are to be submitted with this form.

- LINE 1 Number of Employees for the year
- LINE 2 Gross wages on all employees
- LINE 3 Tax withheld at 1.9% (.019)
- LINE 4 Amount of interest and penalty paid thru the year
- LINE 5 Total amount due
- LINE 6 Total amount paid through year
- LINE 7 If 5 and 6 are not identical list reason on back if amount is due send a check with this form – if amount is overpayment indicate either refund or carryover to next year on front of form

CITY OF ZANESVILLE EMPLOYER'S RECONCILIATION

1.	TOTAL NUMBER TAXABLE EMPLOYEES			
2.	TOTAL TAXABLE EARNINGS \$	5		SIGNED
З.	ACTUAL TAX WITHHELD AT 1.9% (.019) \$	5		
4.	INTEREST AND PENALTY PAID \$	6		FEDERAL IDENTIFICATION NO
5.	TOTAL AMOUNT DUE \$	6		SIGNATURES
6.	TOTAL AMOUNT PAID TO CITY \$	5		SIGNATURES
7.	ITEMS 5 & 6 SHOULD BE IDENTICAL \$	s l		TITI F
	SHOW AMOUNT AND EXPLAIN			
	DISCREPANCY ON REVERSE SIDE			PHONE NUMBER

DUE ON OR BEFORE FEBRUARY 28, 2014

2013

RETURN WITH PAYMENT

CHANGE OF EMPLOYER STATUS

Please use this form to report any changes of mailing address, name merger information, or out of business information.

FEDERAL EMPLOYER'S I.D. NO.

NEW NAME AND MAILING ADDRESS

BUSINESS NAME
OWNER'S NAME
NEW MAILING ADDRESS
CITY
STATE
ZIP CODE
TELEPHONE

MAIL TO:

CITY OF ZANESVILLE INCOME TAX DEPT. 401 MARKET STREET ZANESVILLE, OH 43701

WITHHOLDING TAX WORKSHEET

Month Ending	Due Date	Check Number	Date	Amount	Month Ending	Due Date	Check Number	Date	Amount
Ending	Date	Number	Date	Amount	Ending	Date	Number	Date	Amount
1/31	2/28				7/31	8/31			
2/28	3/31				8/31	9/1			
3/31	4/30				9/30	10/31			
or 1st qtr	4/30				or 3rd qtr	10/31			
4/30	5/31				10/31	11/30			
5/31	6/2				11/30	12/31			
6/30	7/31				12/31	1/31			
or 2nd qtr	7/31				or 4th qtr	1/31			