



Denver Sales Tax Return Monthly

City and County of Denver
Department of Finance, Treasury Division
P.O. Box 660860
Dallas, TX 75266-0860
www.DenverGov.org/eBizTax

Business Name _____ Account Number _____ Phone Number _____

Primary Business Location _____ Period End Date _____

- ▶ YOU MUST FILE A RETURN EVEN IF YOU HAVE DETERMINED THAT NO TAX IS DUE
- ▶ IMPORTANT INFORMATION IS ON THE BACK
- ▶ INSTRUCTIONS ARE ON THE BACK

SCHEDULE A - SALES TAX ☐ CHECK HERE IF THIS IS AN AMENDED RETURN

1	Gross Sales and Services (Total receipts from City activity must be reported and accounted for in every return including sales, rentals, leases, and all services both taxable and non-taxable)			00
2	A. Add: Bad debts collected that were previously deducted in prior periods			00
	B. Enter the Total of Lines 1 & 2A			00
3	Deductions included in line 1 above			00
	A. Non-Taxable services or labor			00
	B. Sales to other licensed dealers for the purpose of taxable resale			00
	C. Sales of goods shipped or delivered outside City and/or State			00
	D. Bad debts (open accounts sales on which DENVER tax was previously paid)			00
	E. Trade-ins for taxable resale			00
	F. Sales of gasoline and cigarettes			00
	G. Exempt sales to governmental, religious, and charitable organizations			00
	H. Returned goods (on which DENVER tax was previously paid)			00
	I. Sales of exempt prescription drugs			00
	J. Sales of exempt groceries			00
	K. Sales of Aviation / Railway Fuel (Put gallons sold on Line 5A below)			00
	L. Other deductions			00
	M. Total deductions (Total of Lines 3A thru 3L)			00
4	Net Taxable Sales & Services (Line 2B minus Line 3M)			00
5	A. Gallons of Aviation / Railway Fuel Sold		x 4¢ / gal	00
	B. Receipts from Short-Term Vehicle Rentals	00	x 7.25%	00
	C. Sales of Retail Marijuana	00	x 7.15%	00
	D. Sales of Taxable Food and Beverages	00	x 4.00%	00
	E. Other Taxable Sales (Line 4 less Lines 5B, 5C & 5D)	00	x 3.65%	00
	F. Total of Lines 5A thru 5E			00
6	Add excess tax collected from customers			00
7	Subtotal of tax (Add Lines 5F and Line 6)			00
8	Consumer Use Tax (Line 6 from Schedule B)			00
9	Tax Due (Add Lines 7 and 8)			00
10	Late Filing - if return is filed after due date - Add:	A. Penalty: The greater of 15% of line 9 or \$25.00		00
		B. Interest: 1% of line 9 for each month that the return is late		00
11	Tax, Penalty, and Interest due (Add lines 9, 10A & 10B)			00
12	Enter any credits claimed (Documentation MUST be attached)			00
13	TOTAL DUE AND PAYABLE: Include a check or money order made payable to: MANAGER OF FINANCE			00

ACCOUNT NUMBER	PHONE NUMBER	PERIOD END
DUE DATE	TAX TYPE Sales Tax	MEDIA # 000000000006

SCHEDULE B - USE TAX

1	Gallons of Aviation / Railway Fuel Purchased		x 4¢ / gal		00
2	Short-Term Vehicle Rental	00	x 7.25%		00
3	Taxable Food & Beverage	00	x 4.00%		00
4	Other Taxable Purchases	00	x 3.65%		00
5	Add Incremental Tax Due (See instructions on the back)				00
6	Consumer Use Tax (Total of Lines 1-5)				00

Line 6 must be included on line 8 of Schedule A

ADDRESS CHANGE

☐ MAILING ADDRESS ☐ LOCATION ADDRESS ☐ BOTH

STREET: _____

CITY: _____

STATE: _____ ZIP CODE: _____

PHONE: _____

FAX: _____

EMAIL: _____

☐ Please check this box if these changes also need to be applied to your Occupational Privilege Tax account

If the status of your business has changed, please complete the Account Change or Closure Request Form located at our website:
www.denvergov.org/treasury



000000000006

I hereby certify, under penalty of perjury, that statements made herein are to the best of my knowledge true and correct.

Signature (Required) _____ Title _____ Date _____



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