

QUARTERLY WAGE REPORT & UNEMPLOYMENT TAX RETURN

K-CNS 100 Web (Rev. 2-16)

SEE INSTRUCTIONS ON PAGE 2. To avoid a penalty this return must be postmarked or electronically submitted by the last day of the month after the quarter ending date. This report must be filed if you have an active account, even if you have *No Wages* or *No Tax Due*.

FILE ONLINE: www.KansasEmployer.gov
OR
MAIL TO: Kansas Department of Labor, P.O. Box 400, Topeka, KS 66601-0400

1. Business Name

2. Employer Serial Number

3. Quarter Ending

4. Social Security Number

5. Employee Last Name First Name MI

6. Total Wages Paid This Quarter
Dollars Cents

7. Excess Wages Paid This Quarter
Dollars Cents

9. Number of continuation sheets attached (See Instructions)

10. NAICS CODE (For Internal Use Only)

8. Total Wages for THIS page

11. For each month, report the number of covered workers who worked during or received pay for the payroll period which includes the 12th of the month.
Month 1 Month 2 Month 3

22. I certify that the information on this return is true, correct and complete, to the best of my knowledge and belief.
Signature
Printed Name
Phone
Date

Calculate Tax

Additions/Deductions

12. Total Wages from ALL pages. If NO Wages were paid, mark X here

13. Total Excess Wages from ALL Pages

14. Compute Taxable Wages (Item 12 minus item 13)

15. Unemployment Tax Due (Multiply Item 14 by Tax Rate) Tax Rate =

16. SUTA Penalty Rate (See instructions) Penalty Rate = +

17. Late Filing Penalty (See instructions) +

18. Interest on Late Payment (See instructions) +

19. Prior Amount Due +

20. Prior Overpayment -

21. Total Due. If tax is \$5 or more, pay to Kansas Employment Security Fund.

Dollars Cents

23. Check if this is your final wage report.

NOTICE: By submitting your payment by check, you are consenting to the Department processing your check by using your routing numbers to initiate an electronic funds transfer. If you do not want to electronically transfer funds from your bank account, you must pay by money order or credit card.

