



Missouri Department of Revenue
Transmittal of Tax Statements

Department Use Only (MM/DD/YY)

Grid for Department Use Only (MM/DD/YY)

Missouri Tax I.D. Number

Grid for Missouri Tax I.D. Number

Federal Employer I.D. Number

Grid for Federal Employer I.D. Number

Do not send payment with this form. If you have withholding tax due, use Form MO-941.

W-3 Corrected

Check this box if you participate in the Combined Federal/State Filing (CF/SF) Program

Tax Year

Grid for Tax Year

Number of W-2(s)

Grid for Number of W-2(s)

Number of 1099-R(s)

Grid for Number of 1099-R(s)

Name

Address City State ZIP

Table with 3 rows and 3 columns: Line number, Description, Amount

Third-Party Payer Name

Grid for Third-Party Payer Name

Third-Party Payer FEIN

Grid for Third-Party Payer FEIN

Signature

I have direct control, supervision, or responsibility for filing this report. Under penalties of perjury, I declare it is a true, accurate, and complete report.

Authorized Signature

Grid for Authorized Signature

Printed Name

Grid for Printed Name

Title

Grid for Title

Date Signed (MM/DD/YY)

Grid for Date Signed

Instructions

- 1. Total Missouri Income Tax Withheld-Enter total Missouri withholding reported on payee statements issued under this withholding account number (e.g. Box 17 of federal Form W-2or Line 12 of federal Form 1099-R).
2. Third-Party Payer of Sick Pay - Complete Line 2 if you are a third-party payer of sick pay. Enter the amount of withholding, if any, included on your monthly, quarterly, or annual returns that is reported on Annual Wage Statements (Form W-2) issued directly by the employer to employees.
3. Employers Only - Complete Line 3 if you issue Form W-2(s) that includes withholding remitted to Missouri by third-party payer. Enter the third-party payer name and I.D. number in spaces provided.

NOTE: The Department will not provide notification when the information is processed; nor will the Department return compact discs or flash drives to the employer.

If you discover an error has occurred on a previously filed Employer's Return of Income Tax Withheld (Form MO-941) or an error in Line 17 on the original W-2(s), you must correct it by remitting an amended Form MO-941. This form must be used to increase or decrease any previously reported tax amounts. Attach a copy of the Form W-2C(s) to Form MO W-3 and check the box indicated for submitting. Enter the total new correct amount for all Form W-2(s) in both boxes.

NOTE: Do not send copies of W-2C(s) if no change in withholding tax liability.

The Transmittal of Tax Statements (Form MO W-3), copies of all Forms W-2(s) and 1099-R(s) (Copy1), the compact disc, or flash drive is due on or before the last day of February, after all of your withholding tax returns have been filed. If the due date falls on a Saturday, Sunday, or legal holiday, the Form MO W-3, will be considered timely if postmarked on the next business day.

Form MO W-3 (Revised 04-2015)

Mail to: Taxation Division
P.O. Box 3330
Jefferson City, MO 65105-3330

Phone: (573) 751-8750
Fax: (573) 522-6816
E-mail: withholding@dor.mo.gov

Visit
http://dor.mo.gov/business/withhold/
for more information.



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