



Quarterly Unemployment Insurance - Tax Summary

(Form 5208A)

To file or pay electronically, go to esd.wa.gov/employer-taxes.

See separate instructions. Use black ink. Send only original forms with orange-ink boxes. Report any change in business status or address on Form 5208C.

NOTE: For all out-of-state wage reporting please check box 13 on this form, and visit ESD.WA.GOV/employer-taxes/forms-and-publications to complete form 5208B1.

EMPLOYER

1) UBI 2) EIN 3) QUARTER/YEAR 4) ESD NUMBER

5) BUSINESS NAME 6) DUE DATE (MMDDYY)

TAX PREPARER

7) FIRST AND LAST NAME OF TAX PREPARER DATE PREPARED (MMDDYY) PHONE (WITH AREA CODE AND ANY EXTENSION)

EMAIL ADDRESS OF TAX PREPARER FAX (WITH AREA CODE AND ANY EXTENSION)

8) **NO PAYROLL THIS QUARTER?**
CALL 888-836-1900 TO FILE. OR WRITE "X" IN THE BOX, FILL OUT #1 TO #11, AND RETURN THIS PAGE TO THE ADDRESS IN #26B.

9) NUMBER OF CORPORATE OFFICERS EXEMPT FROM UNEMPLOYMENT INSURANCE.

10) WAGES OF CORPORATE OFFICERS EXEMPT FROM UNEMPLOYMENT INSURANCE.

11) TOTAL EXERCISED STOCK OPTIONS FOR ALL EMPLOYEES AND OFFICERS.

12) NUMBER OF EMPLOYEES OF ALL TYPES WHO WERE PAID WAGES DURING THE PAYROLL PERIOD THAT INCLUDES THE 12TH DAY OF THE MONTH.

1ST MONTH

2ND MONTH

3RD MONTH

COMBINED TAX RATE MENTIONED ON LINE #17 INCLUDES:

- EARNED TAX RATE
- SOCIAL COST
- ADJUSTED REDUCTION AMOUNT
- SOLVENCY SURCHARGE

THIS SECTION FOR EMPLOYMENT SECURITY USE ONLY							
DATE RECEIVED	M	M	D	D	Y	Y	MD
RECEIVED BY	CLASS CODE						RP

13) **INCLUDES OUT-OF-STATE WAGES**
If yes, write "X" in this box, and visit esd.wa.gov/employer-taxes/forms-and-publications

14) **TOTAL GROSS WAGES**
(The total amount in box #39 of all Wage Detail pages - Form 5208B.)

15) **EXCESS WAGES**
See instructions; taxable wage base is \$

16) **TAXABLE WAGES**
Subtract line #15 from line #14

17) **UI TAX DUE THIS QUARTER**
Multiply line #16 by the combined tax rate (breakdown in left column):

18) **EMPLOYMENT ADMINISTRATION FUND (EAF)** Multiply the amount on line #16 by the EAF rate:

19) **TOTAL TAX DUE**
Add lines #17 and #18

20) **LATE PAYMENT PENALTY**
See instructions

21) **INTEREST**
See instructions

22) **LATE-REPORT PENALTY**
See instructions

23) **PRIOR BALANCE TO ADD**
(or credits to subtract)

24) **AMOUNT DUE** Add lines #19, #20, #21, #22 and #23

25) **PAYMENT AMOUNT SUBMITTED**

26A) PAY ONLINE
At esd.wa.gov/employer-taxes.

26B) PAY BY MAIL
1) Write a check to Employment Security Dept.
2) Write your ESD number on the check.
3) Mail your check plus tax and wage report to:
Employment Security Department
PO Box 34729
Seattle, WA 98124-1729