This return is for semiweekly payers only. Monthly and quarterly payers use Form NC-3.


This form must be filed on or before the last day of the month following the close of the quarter.

1. Total tax required to be withheld (From Line IV on reverse of this form)
2. Total payments to North Carolina for quarter
3. If Line 1 is more than Line 2 , subtract and enter underpayment
4. If Line 1 is less than Line 2, subtract and enter overpayment The overpayment will be refunded

MAIL TO: North Carolina Department of Revenue, Post Office Box 25000, Raleigh, North Carolina 27640-0605

Signature: Date:
I certify that, to the best of my knowledge, this return is accurate and complete.

Title:
Phone:

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## Employer's Record of State Tax Liability

See NC-30 for more information about withholding tax returns.
Complete this schedule by entering the N.C. income tax required to be withheld each payday, not payments.

## I. Tax Withheld - First Month of Quarter


I. Total tax required to be withheld for first month of quarter
I.

| II. Tax WithheId - Second Month of Quarter |  |  |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 1 |  | 8 |  | 15 | 22 |  | 29 |  |  |
| 2 |  | 9 |  | 16 |  | 23 |  | 30 |  |
| 3 |  | 10 |  | 17 |  | 24 |  | 31 |  |
| 4 |  | 11 |  | 18 |  | 25 |  |  |  |
| 5 |  | 12 |  | 19 |  | 26 |  |  |  |
| 6 | 13 |  | 20 |  | 27 |  |  |  |  |
| 7 |  | 14 |  | 21 |  | 28 |  |  |  |
| II. Total tax required to be withheld for second month of quarter |  |  |  |  |  |  |  |  |  |

III. Tax Withheld - Third Month of Quarter

| 1 |  | 8 |  | 22 |  | 29 |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 2 |  | 9 |  | 15 |  |  | 30 |  |
| 3 |  | 10 |  | 16 |  |  |  |  |
| 4 |  | 11 |  | 23 |  |  |  |  |
| 5 |  | 12 |  | 25 |  |  |  |  |
| 6 |  | 13 |  | 26 |  |  |  |  |
| 7 | 14 |  | 20 |  |  |  |  |  |

